



To: Judging panel volunteers and courtroom liaisons
From: Delaware 2024 Host Committee
Date: April 26, 2024
Re: 2024 National High School Mock Trial Championship—Educational information

Dear Judges and Courtroom Liaisons,

On behalf of the National High School Mock Trial Championship, Inc., the Delaware Law Related Education Center, and myself as Host Director, we want to thank you again for volunteering for this year's 2024 National Championship. We could not do this without your support.

The below memorandum provides information for the competition and our hope is that providing this information to you now will make the competition run as smoothly as possible. As always, if you have any questions, please do not hesitate to reach out to us (dehsmocktrial@gmail.com, brenzo@delrec.org, eve@delrec.org, and daniel.attaway@wbd-us.com)

Thank you for your support for civics and civics education!

Please be sure to bring an electronic device to fill out your ballot in tabroom (you can do it on your phone, but an iPad or the like is much easier).

With deepest gratitude and respect,

Daniel Attaway
President of the DELREC Board of Trustees
and 2024 NHSMTTC Host Director

I. Assignments and details for judge volunteers and courtroom liaisons

Thank you again for volunteering to serve as a judge for the 2024 National High School Mock Trial Championship (“NHSMTTC”) or as a courtroom liaison for the 2024 NHSMTTC. We appreciate your willingness to contribute your time and talents to this program. If you are a judge or attorney in Delaware, you are eligible for up to three hours of CLE credit per day of volunteering. Please just complete Form 8B-2, which is in your folder, and leave it on your seat after check-in.

A. Assignments

Attached to this memorandum and email is a chart of judge registration assignments and courtroom liaison assignments. Please note that you will be assigned to all rounds in which you volunteered. If you can no longer volunteer for your listed rounds (or you can volunteer for more rounds), please reach out to Margie Touchton (margiemocktrial@gmail.com) and Daniel Attaway (daniel.attaway@wbd-us.com) as soon as possible.

B. Place

All rounds will take place Friday and Saturday, May 3 and 4, 2024 at the Leonard L. Williams Justice Center. The Justice Center is located at 500 N. King Street, Wilmington, Delaware 19801. Please report for your assigned round(s) in the Jury Assembly Room on the first floor. When coming through security, there will be a dedicated line for judges and courtroom liaisons.

C. Reporting Times

Please ensure that you arrive at the Justice Center at the following times (depending on the round(s) you have volunteered for):

Friday, May 3, 2024 Round 1 (Morning): 7:30 am EDT

Friday, May 3, 2024 Round 2 (Afternoon): 12:00 pm EDT

Saturday, May 4, 2024 Round 3 (Morning): 7:00 am EDT

Saturday, May 4, 2024 Round 4 (Afternoon): 11:30 pm EDT

BREAKFAST AND LUNCH WILL BE PROVIDED.

D. Reporting Times for Championship Round

If you have been asked to judge the Championship Round on Saturday afternoon, please arrive at the Courthouse and proceed to jury services at 4:00 pm EDT. The round will begin as close to 5:00 pm EDT as possible. The round will be held in courtroom 7E. The round will also be live-streamed to the Dravo Auditorium at the Chase Center on the Riverfront.

E. Awards Ceremony

All of the volunteers are invited to come to the awards ceremony. If you would like to attend, please contact Betsy Renzo (brenzo@delrec.org).

II. **Orientation and CLE credit**

When you check in for your assigned round, you will be provided with an orientation packet containing information for the competition. This will include a Delaware CLE form. If you are from a jurisdiction that also provides CLE credit for mock trial (note that PA does not) please email Daniel Attaway and we will work to get you proof of attendance for you to submit.

All presiding and scoring judge volunteers must attend orientation for each round to which they are assigned in order to receive courtroom assignments, complete CLE forms, and to address issues that may arise from prior rounds.

You will not need to return to the Jury Assembly Room to sign out.

III. **The Justice Center**

The Justice Center allows individuals to bring in personal electronic devices, but you must comply with Administrative Order 2024-01.

There will be parking available in the Courthouse garage both Friday (at the usual cost – hourly, or \$11 for the day) and Saturday (at a reduced cost - \$3 for the day).

IV. **Bench Brief and Competition Documents**

A. Bench Brief

Attached is the Bench Brief for this year's Competition. Please do not share this document with anyone except another mock trial volunteer judge. **This document will not be included in your orientation packet.** The entire case is attached to this email.

B. Scoring and criteria checklists

Also attached to this email is a document detailing scoring criteria, as well as checklists for both presiding and scoring judges.

C. Conflicts

Please let us know as soon as possible if you have any conflicts with scoring teams in the competition. For reference, a "conflict" for purposes of the Competition, means that a member of your immediate or close family (or someone intimately associated with a member of your immediate or close family) is a participant in the competition or coaches a school in the

competition, you have been involved in preparing a team in the competition, or you recognize the team as coming from your state.

V. Questions and emergency numbers

If you have to cancel **before** the Competition begins, or need to reschedule your assignment, please email Margie at margiemocktrial@gmail.com with a copy to Daniel Attaway at daniel.attaway@wbd-us.com.

If you have any questions about the Competition, please email Daniel Attaway at Daniel.attaway@wbd-us.com.

If an emergency forces you to cancel on the day of the Competition, **please call Margie Touchton** at 302-293-2609.